

2020 OHIO TREE CARE CONFERENCE



INVITATION TO EXHIBIT

The Ohio Tree Care Conference (OTCC) is one of the oldest and most respected trade shows for tree care professionals. As a valued supplier of goods and services to the profession, we invite you to support the Ohio Tree Care Conference, **Local Roots, Global Reach**. By popular demand, this conference will be held on Tuesday, February 25, through Thursday, February 27 in Dayton, Ohio!

Over 400 individuals representing commercial, municipal, utility, governmental, research and educational entities will attend. This Conference draws professionals from across Ohio and the surrounding states. Don't miss this opportunity to market your products and services at the 2020 OTCC; it's the **only statewide conference** targeted to this group of arborists.

No matter how large or small your equipment, the Dayton Convention Center is the place to display it all! The exhibit hall has a 32' ceiling and will be the location of the Climber's Corner and most of the conference food and beverage functions.

Tentative Trade Show Schedule *Subject to change.

Tuesday, February 25

11:00 am – 5:00 pm Exhibitor Move-In

5:00 pm – 7:00 pm **Grand Opening**

Wednesday, February 26

8:00 am – 4:00 pm **Trade Show Open**

5:00 pm – 7:00 pm Buckeye Beer Bash (Location to be Determined)

Thursday, February 27

9:00 am – 1:00 pm **Trade Show Open**

1:00 pm – 5:00 pm Exhibitor Move-Out

Location

Dayton Convention Center, 22 East Fifth Street, Dayton, OH 45402, (937) 333-4700, www.daytonconventioncenter.com

Headquarters Hotel – Crowne Plaza Dayton, 33 East fifth Street, Dayton, OH 45402. Reservations (800) 689-5586

Room Block Name: Ohio Chapter ISA

Cut-off date January 26, 2020; based on availability

Guest rooms are set aside at the **discounted rate of \$112 per night**. Rates are subject to applicable state and local taxes and available on a first-come, first-served basis.

Company Name _____

Mailing Address _____

City, State, Zip _____ Web _____

Contact Name _____ Title _____

E-mail _____ Phone (____) _____

Description of products/ services to be displayed (limited to 250 characters). Description may be used in Conference promotional materials.

10' x 10' Booth (\$800 first space, \$300 each additional space, Corner booth \$50 extra)

Price Includes:

- 10' x 10' Booth Space
- One 6' Skirted Table and Two Chairs
- One 7" x 44" identification sign
- Two Full-Conference Registrations (Additional workers may be registered at prevailing rates.)
- Promotion in Chapter Communications

Booth Selection(s) See Floor Plan

1st Choice _____

2nd Choice _____

Yes, we will provide **Silent Auction item(s)**

Proceeds benefit Team Ohio/TREE Fund

Description of item(s) _____

Exhibit Space Requested

1st 10' x 10' \$ 800.00

___ Additional 10' x 10' Spaces x \$300 _____

___ Prime and Corner Spaces x \$50 each _____

Total Enclosed: \$ _____

Payment Options: Check (Payable to **Ohio Chapter ISA**)

Invoice Me (Purchase Order # _____)

To pay by credit card, visit www.ohiochapterisa.org. If you are a member, please *Sign In* to begin the application.

Chapter currently accepts MasterCard and VISA. For your protection, credit cards are not accepted by phone, fax, email or mail.

Use **Forgot Login/Password** if you don't remember your password. Please contact the Ohio Chapter ISA if you have any questions or have trouble.

By submitting this Exhibitor Application, we hereby apply for exhibit space for our use at the Ohio Tree Care Conference. If our choices of space have been assigned, we request the Ohio Chapter ISA assign what it considers next best available space. We agree to abide by the Exhibitor Terms & Conditions as established by the Ohio Chapter ISA and any addendums that may be set forth. Upon entering the premises, exhibitor representatives hereby grant the Ohio Chapter ISA irrevocable permission to use their photograph, voice recording and/or video tape in various Chapter publications and media.

Mail Completed Form with Payment to the Ohio Chapter ISA.

Please contact the Chapter with questions.

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EXHIBITOR TERMS AND CONDITIONS

On behalf of the exhibiting Company in item 1 of the Contract (hereinafter referred to as the "Exhibitor"), we apply for booth space at the Ohio Tree Care Conference presented by the Ohio Chapter International Society of Arboriculture (hereinafter referred to as "Association") on the dates and location as inscribed on the Contract and any amendments thereafter, for the exhibition of the products and/or services designated and for no other purpose, subject to the Conditions, Rules & Regulations and any amendments hereinafter set forth.

Booth Assignments – Booth assignments are made in order of date received. All contracts must be accompanied by payment to be considered and assigned. Contracts without payment will not be processed.

Booth Equipment – Each 10' x 10' booth will be set with 8' high back drape and 3' high side divider drape. Association reserves the right to prohibit or remove any exhibit, product, display or part thereof, or proposed exhibit display or device which in the opinion of the Association is not suitable to or in keeping with the product display policy or rules and regulations of the Association at the exhibitor's expense. Association reserves the right to rearrange floor plans and relocate any exhibit at any time.

Any portion of an exhibitor's display which extends or protrudes above or beyond that of the booth adjoining to the rear or side must, at the exhibitor's own expense, be completely smooth, flush-finished and painted, with no exposed framework. It must be finished in such a manner as not to be unsightly to exhibitors in adjoining booths or to the Association. Association reserves the right to make judgment as to whether a booth shall be finished on-site. **Exhibits may not extend over the contracted space including overhead air space.**

Exhibitor will be provided with one 7" x 44" identification sign; and the following per 10' x 10' space: one 6' draped table, two chairs and one wastebasket. Additional booth furnishings and equipment may be ordered through the official decorator. Exhibitor Service Manual containing information and forms will be sent to all exhibitors approximately 60 days prior to the event.

Booth Cancellation Policy – Exhibitors who cancel 91+ days before official trade show grand opening date will receive a refund of 75% of total monies paid; 60-90 days will receive a refund of 50% of total monies paid. NO REFUNDS for cancellations received less than 60 days before official trade show grand opening. All cancellations must be submitted in writing to the Association.

Conflicting Events During Trade Show – To fully promote Association activities, the Association prohibits anyone from using hospitality suites and meeting rooms during events scheduled by the Association. Exhibitors shall not extend invitations, call meetings, hold hospitality events or otherwise encourage absence of visitors/attendees from the event or any scheduled event. Exhibitors only may request function space before, during or after the Show at the headquarters hotel or another area venue for non-selling hospitality suites/meetings which must be arranged and approved through the Association.

Distribution of Advertising Material and Canvassing – Booth/promotional activities, such as demonstrations, live interviews, market research, etc., may not interfere with normal traffic flow nor infringe on neighboring exhibits. Booth/promotional activities will not be permitted outside of the exhibitor's assigned booth space. Exhibitors should reserve a reasonable portion of their exhibit space for crowds or lines that popular activities may attract. Canvassing or distribution of advertising material by an exhibitor or anyone representing a non-exhibiting firm is strictly prohibited outside of the exhibitor's booth space or in any part of the exhibit hall, meeting rooms or public areas.

Security Policy – The Association will provide perimeter guard service during the hours the exhibit area is closed; however, Exhibitor is solely and fully responsible for their own exhibit material and should insure their exhibit against loss or damage from any cause whatsoever. All property of an exhibitor is understood to remain in their care, custody and control in transit to or from or within the confines of the exhibit hall. No one will be permitted to enter the exhibit hall at any time other than during set-up hours determined by the Association and when the hall is open to attendees. Exhibitor understands that neither the Association nor the venue maintains insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

Dismantle – No exhibit shall be dismantled prior to the official close of the Show as determined by the Association. If observed dismantling early, Exhibitor may be fined \$1,000 violation fee, payable within 30 days from receipt of invoice. If observed dismantling early a second time, Exhibitor may be barred from exhibiting at future events. Association recognizes that emergencies or other unforeseen circumstances may arise. Should it be determined necessary to dismantle early, Exhibitor is required to contact the Association immediately. If excuse is deemed acceptable by the Association, written permission to dismantle early will be provided to Exhibitor and fines will be waived.

Exhibitor Terms and Conditions – This contract is subject to all terms and conditions of the lease agreement between the Association and the venue. Dimensions and locations of each booth are believed to be accurate, but only warranted to be approximate. Association reserves the right to revise floor plan in the best interest of Show. Booths are assigned only to the company that signs the application. No subsidiaries, distributors, manufacturers, etc. will be permitted to share, advertise, distribute literature or in any way occupy any booth or part of any booth assigned to that Exhibitor.

Upon submission of Exhibitor Contract, Exhibitor hereby expressly agrees to fully indemnify and hold forever harmless the Ohio Chapter ISA, association/event management, additional sponsors, and their respective officers, agents, and employees for any and all claims, losses, damages or injuries of any kind whatsoever; arising out of or in any way related to this Agreement or the subject matter of this Agreement, specifically including but not limited to claims, losses, damages or injuries resulting from or alleged to have resulted from the negligence of Association, association/event management, additional sponsors, and their respective officers, agents and employees. In the event of claim, suit, loss, damage or injury to which this indemnification agreement applies, Exhibitor agrees to pay for the defense of Association, additional sponsors, association/event management, and its officers, agents and employees against such claim, suit, loss, damage or injury, such defense to be provided by Association counsel. Exhibitor further assumes responsibility and agrees to indemnify and defend the Association and their respective employees and agents against any claims or expenses arising out of the use of the exhibition premises.

This Agreement shall be governed by and construed in accordance with the law of the State of Ohio. The courts of the United States and the State of Ohio located in Columbus, Ohio shall have exclusive jurisdiction over any legal action that may be brought by one Party against the other Party which relates in any way to this Agreement or the relationship between the Parties.